

Hidden Valley School Council and Friends of Hidden Valley School Society

Annual General Meeting: September 24th, 2025

Location: Hidden Valley School and virtual Microsoft Teams meeting at [Virtual Meeting](#).



I. CALL TO ORDER General Council Meeting: Chair (5 mins)

1. Land Acknowledgement
2. Introduction of guests
3. Meeting attendees' contact information via chat box in Chat Box
4. Email is the primary way to contact Hidden Valley School Council
5. Quick overview of timekeeper role and use of parking lot for items not requiring approval prior to October 8th, 2025.
6. Appointment of timekeeper

II. MOTION to approve of Minutes from General Meeting on May 14th, 2025 (1 min)

III. REPORTS (68 mins)

Community updates (5 mins)

Community Rep (HVCA): Raye-Lynn (5 mins)

- Updates from the HVCA

School Admin (20 mins)

Admin Updates: Mme Michelle Chastko & Mr. Trevor Cassidy (20 mins)

- School startup
- 2025-2026 budget preparations
- Updates and upcoming events

Please send questions for Admin Update to School Council in advance to hiddenvalleyschoolcouncil@gmail.com

Executive (22 mins)

Chair (2 mins):

- Quick overview of Agenda
- Future meeting dates - the second Wednesday of every month
- other items managed by chair or questions about agenda

Treasurer: Andrew H. (10 mins)

- General Account Balance: \$33,070 (minus committed \$6,596 = \$26,474)
- Gaming Account Balance: \$46,010 (minus committed \$750 = \$45,260)
- Insurance annual renewal has been submitted.

Please email hiddenvalleyschoolcouncil@gmail.com if you would like a copy of the report.

AGLC Coordinator: Brandi L. (5 mins)

- Upcoming casino fundraiser: volunteers needed!

Fundraising Coordinator: Raye-Lynn H. (5 mins)

- General discussion, updates

Community updates (2 mins)

Valley Creek School: (2 mins)

- General discussion, updates

Committee Updates (15 mins)

Playground Project update: Andrew (2 mins)

- Fencing & sod update

Activities (Funtastic/School Spirit): Leah L. & Brandy L. (10 mins)

- Upcoming activities
 - o Healthy Hunger initiative
 - Fun lunches/Snack days - updates
 - o Spirit Days:
 - Dates
 - Pop-up shirt sale dates
 - o Fall Dance/Event:
 - October 30th - Details

Traffic Safety: Mandi L. (3 mins)

- Updates

IV. MOTIONS/DISCUSSIONS from the Floor (5 mins)

Next Meeting: Wednesday, October 8th, 2025

Upcoming Dates to Remember

September 26 - Orange Shirt Day for National Day for Truth and Reconciliation

September 29 - Non instruction day (no classes)

September 30 - National Day for Truth and Reconciliation (no classes)

October 13 - Thanksgiving day (no classes)

October 20 - Non-instruction day, Calgary general election (no classes)

October 30 - Fall dance

Adjournment (69 mins total target)

FRIENDS OF HVS SOCIETY (3 mins)

- I. Call to order: Chair Quorum needed – Majority of Board + 2 voting members (HVS parents)
- II. **MOTION:** Approval of minutes from General Meeting on May 14th, 2025

Adjournment - Next general meeting: **Wednesday, October 8th, 2025** at 6:30 pm.

2024-25 ANNUAL GENERAL MEETING (51 min target)

- I. Remarks from Chair (5 mins)
Confirm Quorum [Majority of Board + 2 voting members (HVS parents)]
Review AGM Agenda
- II. **MOTION** to Accept 2024-25 AGM Minutes (1 min)
- III. 2024-25 Financial Statement Review (Treasurer) (5 mins)
- IV. **MOTION** to Accept 2024-25 Financial Statement [\[Attached\]](#) (1 min)
- V. Executive Report (Chairperson/Treasurer) (5 mins)
- VI. Standing Business (Chairperson) (5 mins)
Activities committee (Fall Dance, Spring Event, Parents Care Program)
Fundraising committee
- VII. New Business (3 mins)

If you are interested in helping out, please send an email to hiddenvalleyschoolcouncil@gmail.com.

- VIII. Elections (Chair) (5 mins)
 1. Review voting procedures, election, and acclamation
 2. Dissolution of current Council Board
MOTION: To dissolve the current Council Board (1 min)
 3. Confirmation of Nominees (10 mins)
 - a. Chairperson (Bylaw position)
 - b. Vice-Chairperson (Bylaw position)
 - c. Treasurer (Bylaw position)
 - d. Secretary (Bylaw position)
 - e. Fundraising Director (Bylaw position)
 - f. AGLC Coordinator (Bylaw position)
 - g. Committees: Activities (School Spirit Days, Family Events, Parents Care)
 - h. Coordinators: Community Liaison, Playground, Traffic Safety

4. Election of new Board of Directors meaning Director Positions followed by all other council positions as stated in the bylaws. (5 mins)

IX. MOTION: To accept, by acclamation, the nominees into their respective positions (1 min)

X. Adjournment

Next general meeting: **Wednesday, October 8th, 2025** at 6:30 pm, TBD